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Test Summary Report Template

Test Summary Report Identifier

Some type of unique company generated number to identify this summary report, its level and the level of software that is tested by. Typically the report level will be the same as the module software level. The number may also identify whether the summary report is for the entire project or a specific level of testing. This is to assist in coordinating software and resource versions within configuration management.

Summary

Identify all relevant support materials so that the reader of the report knows which version and release of the product/software is being reported on. It may be particularly important to identify the specific version of an external package used in the testing, especially if a new release occurred during the test cycle and was not included. The version/release information should match the information contained in the configuration management system and may include the following elements:

- **Test Items** - This should match the item definitions from the appropriate test plan that this report is covering. Any variances from the items specified in the test plan should be identified. Elements from the test plan sections of the test plan (both included and excluded) can also be included here as a separate reference section.
- **Environment** - The environment and any variances for the identified in the test plan should be verified here to ensure that the correct test set-up was used. This will help avoid confusion when the product is released to production and will ensure that the test environment matches the destination platform.
- **References** - Any documents that support this report and their location within the configuration management system.

Expository Essay Outline

The purpose of an expository essay is to explain, describe, or inform the reader about a particular subject.

I. Introduction

- a. Hook (Catch the Reader's Attention)
- b. 2 Background Statements (May be Found in the "Writing Situation" of the Prompt)
- c. Thesis Statement (Controlling Idea of Essay)
 - i. "There are a number of..."
 - ii. "There are many..."

II. Body Paragraphs (There should be 3 body paragraphs)(Follow the outline below for each body paragraph) DRAPES - Does not have to be in order in each paragraph. You do not have to each element in each paragraph.)

- a. Transition
- b. Topic Sentence
- c. DIALOGUE
- d. RHETORICAL QUESTION
- e. ANALOGY
- f. PERSONAL EXPERIENCE
- g. EXAMPLE
- h. STATISTIC

III. Conclusion

- a. Restate your thesis statement in different words
- b. Interesting fact about your information presented
- c. Clincher (Rhetorical Question or Profound Statement)

Essay Outline Template

I. Introduction

A. **Introductory statement** _____

Thesis statement: _____

II. Body

A. **First Supporting Idea (Topic Sentence):** _____

1. _____
2. _____
3. _____

B. **Second Supporting Idea (Topic Sentence):** _____

1. _____
2. _____
3. _____

C. **Third Supporting Idea (Topic Sentence):** _____

1. _____
2. _____

Five Paragraph Essay Sample

The Hazards of Moviegoing

By John Langan
From College Writing Skills with Readings

Introductory paragraph (Thesis)	I am a movie fanatic. When friends want to know what picture won the Oscar in 1980 or who played the police chief in <i>Jaws</i> , they ask me. My friends, though, have stopped asking me if I want to go out to the movies. The problems in getting to the theater, the theater itself, and the behavior of some patrons are all reasons why I often wait for a movie to show up on TV.
First supporting paragraph	First of all, just getting to the theater presents difficulties. Leaving a home equipped with a TV and a video recorder isn't an attractive idea on a humid, cold, or rainy night. Even if the weather cooperates, there is still a thirty-minute drive to the theater down a congested highway, followed by the hassle of looking for a parking space. And then there are the lines. After hooking yourself to the end of a human chain, you worry about whether there will be enough tickets, whether you will get seats together, and whether many people will sneak into the line ahead of you.
Second supporting paragraph	Once you have made it to the box office and gotten your tickets, you are confronted with the problems of the theater itself. If you are in one of the run-down older theaters, you must adjust to the musty smell of seldom-cleaned carpets. Escaped springs lurk in the faded plush or cracked leather seats, and half the seats you sit in seem loose or tilted so that you sit at a strange angle. The newer twin and quad theaters offer their own problems. Sitting in an area only one-quarter the size of a regular theater, moviegoers often have to put up with the sound of the movie next door. This is especially jarring when the other movie involves racing cars or a karate war and you are trying to enjoy a quiet love story. And whether the theater is old or new, it will have floors that seem to be coated with rubber cement. By the end of a movie, shoes almost have to be pried off the floor because they have become sealed to a deadly compound of spilled soda, hardening bubble gum, and crushed Ju-Jubes.
Third supporting paragraph	Some of the patrons are even more of a problem than the theater itself. Little kids race up and down the aisles, usually in giggling packs. Teenagers try to impress their friends by talking back to the screen, whistling, and making what they consider to be hilarious noises. Adults act as if they were at home in their own living rooms

ESSAY OUTLINE

I. Introduction (Write a thesis statement)

II. Topic Sentence 1:

A. Support

1. Detail/example
2. Detail/example

B. Support

1. Detail/example
2. Detail/example

III. Topic Sentence 2:

A. Support

1. Detail/example
3. Detail/example

B. Support

1. Detail/example
2. Detail/example

IV. Topic Sentence 3:

A. Support

1. Detail/example
2. Detail/example

B. Support

2. Detail/example
3. Detail/example

V. Concluding Paragraph

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Format: xslx Macros: No Size: 18kb Excel File: optionbuttoncores.zip Option button info: Click here FN0037 - Student Time Tracker Keep track of your lecture hours, and course work hours, to see what the weekly totals are. Number formatting from source data is applied to all fields in the Values area. Click a button, to create a calendar with schedule of treatments. DataValCode02.zip 12kb updated 24-Apr-06 DV0028 - Data Validation Combobox Named Lists -- Double-click a cell that contains a data validation list, and a combobox appears -- font size can be set, more than 8 rows displayed, autocomplete can be enabled. Format: xslx Macros: No Size: 22kb Excel File: optionbuttonselect.zip Instructions: Option button setup DV0069 - Excel Project Task Tracker List project tasks, estimated time, person assigned, date completed, actual time, and other task information. aggregateselector.zip 05-Oct-13 FN0029 - Show Text in Selected Language -- Select English or French from drop down list, and workbook text and graphics show that language. Warning for hidden sheets, go chart sheets, and don't change the selected cell. Slice size and bar length are based on Order amount, colours are based on ranking of percentage invoiced. Format: xslx Macros: No Size: 54kb Excel File: pricelookupterange.zip Instructions: N/A FN0048 - Waste Collection Schedule Enter a list of holiday weeks, regular pickup day, and the type of waste that is collected each week, then print the schedule. 3) Change a specific page field in a pivot table, and that page field, on the active sheet only, is changed. Part combo box depends on selection made on the pie chart and bar chart colours. Users can choose from a drop down list to show or hide the messages. CreateMthlyWkbks.zip 26kb 08-Dec-08 UF0005 - Music Playlist Creator -- Click a button, and the code in this file creates a playlist of music from a selected folder, and places it on your desktop for easy access. Or use the keyboard shortcut Ctrl+q to create a popup menu or window with a list of sheet name. The entire row for each selection is copied, and pasted at the end of the table, or pasted below the last row in the selection. After printing, the font size is reset... Three are used to create the basic framework of the method. Also changes the "Multiple Item Selection" settings to match changed page fields. Format: xslx Macros: No Size: 206kb Excel File: halloweenpumpkin.zip CF0008 - Expiry Date Warning Highlight expiry dates that are in 30 days or less. CommentLUText.zip 8 kb 20-May-06 CM0001 - Number and List Comments -- Use macros to number comments for printing. On TimeStamp sheet, make a change in columns A:D, and username and date/time are added in columns E:F. A) List all files, with name, size and date created. Uses INDEX, RANDBETWEEN and COUNTA functions. Format: xslm Macros: Yes Size: 188kb Excel File: adventcalendar_2015.zip UF0030 - List All Files and Properties Enter a folder path and name, then click the button to create a list of all files, and their properties. Instead, mark the text with red font, then run a macro to change red text to Superscript. ExtractUnique.zip 5 kb FN0005 - Forecast vs Actual -- Enter forecast and actual amounts, summary sheet shows totals year to date; no macros - hyperlinks used for navigation. WordUsageChart.zip 15kb 09-Nov-12 CH0005 - Dot Plot Stock Chart -- In cell charts show position of last stock price, compared to Low and High prices. PivotMultiPagesChangeAll2010.zip 40 kb 28-Dec-11 PT0024 - Pivot Table from Multiple Sheets - ADO version -- Excel template from Excel MVP Kirill Lapin (KL). Thanks to Ken Puls from excelguru.ca Format: xslx Macros: No Size: 161 kb Excel File: emojis_kempuls.zip Tutorial: Notes in file FN0063 - Compare 2 Lists -- Compare two lists to find new items, using the COUNTIF function. List in City column is dependent on selection in Region column, using INDIRECT and SUBSTITUTE formula. Format: xslx Macros: No Size: 82kb Excel File: seatplancharts.zip Online: Google Sheets version CH0011 - Chart Colour Based on Rank -- Macro changes the pie chart and bar chart colours, based on number in Rank column. Excel template from Ron Coderre. (sample from Sam). Some of the sample files contain macros, so enable macros when you open the files, if you want to test the macros. The second list contains unique items from the selected column, sorted in descending order. Create TOC_Code.zip 16kb 18-Dec-08 UF0006 - Monthly Workbook Creator -- Click a button, and the code in this file creates a workbook for each month of the year, with a sheet for each day. Format: xslx Macros: No Size: 59 kb Excel File: comparetvolists.zip Tutorial: Notes in file FN0062 - Weekly Planner Template -- Enter a start date, and formulas show selected week dates in planner sheet. API_Universal_DD.zip 25kb 22-Feb-09 Roger Govier has created an Excel template with another method of using one formula to show different drop down lists. AdventCalendar2007.zip 355kb 02-Dec-09 UF0010 - Create a Table of Contents with Hyperlinks -- Code creates a Table of Contents sheet. Format: xslm Macros: Yes Size: 52kb Excel File: datavalidationpivotsex.zip Instructions: Code is different, but set up similar to Form Control text box DV0067 - Select Multiple Items in ComboBox or ListBox Click a cell that contains a data validation list, and a form appears. List numbered comments on a separate sheet. Format: xslx Macros: No Size: 44kb Excel File: pivotchartyearmonth.zip This video shows the steps for setting up a pivot chart with separate lines for each year. Before you unzip the files, follow the steps below, to unlock the files in Windows Explorer, right-click on the zipped file in the pop up menu, click Properties Add a check mark in the Unblock box, near the bottom of the Properties window. Conditional formatting highlights hours over regulated limit. PartLocDComboVal.zip 22 kb 13-Jun-11 Instructions UF0025 - Change Marked Text to Superscript -- There's no Ribbon command or QAT command for Superscript. Format: xslx Macros: No Size: 59kb Excel File: datavalidationbudgetlimits.zip Instructions: Click here DV0057 - Data Validation Combobox Codes -- Double-click a cell that contains a data validation list, and a combobox appears, showing a list of descriptions. When the combobox loses focus, the entry is validated. Separate worksheets with code for Excel 2003 and Excel 2007. Conditional formatting rules check for that name and off. Format: xslm Macros: Yes Size: 85kb Excel File: excelvalisblerowsonly.zip DV0073 -Data Validation Combobox - Select Next Item- Click a button on the worksheet, and a macro runs, to select the next item in the Combobox list. VLookupInvMark.zip 10 kb FN0007 - Extract Items with Formulas -- Extract items from a list to a new workbook, with formulas intact; contains a macro. Add new records, with and update existing records. Macro adds new sheet to workbook, with list of subfolders in the main folder, and file counts for all folders. APJ_ToolTips.zip 9kb 11-Feb-09 DV0051 - Assign Players Each Inning - Select a player from a dropdown list in this Excel template, and that name disappears from the other dropdowns for that inning. List in second column is dependent on selection in first column. Run code to create a list of worksheet names, with hyperlinks to those sheets (sample from Andrew). The CHAR function converts the number to a characters, and the Webdings font is used on the bingo cards, to show the selected characters as pictures. Format: xls Macros: Yes Size: 28kb Excel File: pivotmulticellsheet.zip FT0037 - Compare Years in Pivot Chart In a pivot table, group dates by year and month, to create a chart that compares data year over year. Format: xslx Macros: No Size: 18kb Excel File: timentrylimit.zip Instructions: Excel Data Validation - Select Hours and Minutes DV0070 - Option Buttons Control Drop Down List Click the option button for a region, and the data validation drop down shows list of colors for the selected region. DataValListSort.zip 11 kb DV0014 - Combine Multiple Lists into One -- A data validation list from a worksheet must come from contiguous cells in a single column or row. One example uses a macro, the other example uses a formula DataValSpinner.zip 30kb DV0024 - Cooking Time Planner -- Plan your meal preparation, using Data Validation to enter food items. DataValOrder.zip 11 kb DV0002 - Invoice for Selected Number -- uses Data Validation and VLookup to extract details for an invoice DataValVlookup.zip 8 kb DV0001 - Assign Employees -- ensure that each employee is only assigned once per day AssignEmp.zip 12 kb Filters These sample files show special techniques using Excel's

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